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# Project Assistant / Production Management

I am looking for an internship in 6 months and then a CDI.

Assistant of the Project Management of Quality

## Work experience

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January 2007  
May 2007

### Technical Assistant Engineer (Trainee)

**Mission:** Optimizing biosynthesis and purification of the enzyme glucose oxidase by *Aspergillus niger*

**Means:** Microbiological Laboratory of 6 employees who are interns 3  
Budget of around 2000 €

The tools and techniques moderns (freezer, spectrophotometry, chromatography column ion-exchange, fermentor equipped computer .....

Method optimization (Simplex, software Stat-Ease Design-Expert 7.0 obtained from Stat-Ease Inc. (Minneapolis, MN )...)

**Appraisal:** The goal achieved:

- 1) Master Acquisition and new optimization techniques.
- 2) Optimizing components of the culture of fermentation and conditions for fermentation.
- 3) Study of purification of the enzyme from a cost savings and efficiency.

June 2006  
July 2006

### Technical Assistant Engineer (Trainee)

**Mission:** Analysis of the state of places in the workshop for the manufacture of beer

**Means:** Team 4 interns under the direction of Chief Technical  
Method observation of the workshop and To Do list

**Appraisal:** Analysis of the strengths and shortcomings of the workshop

Participation the chain of racking and setting bouteille

Proposals for improving the quality hygiéniquede beer and decrease the amount of waste water and garbage in the workshop

October 2005  
January 2006

### Trainee Field

Village Cat Que, Minh Khai, Duong Lieu - Ha Tay, Viet Nam

**Mission:** Evaluation of the processing of cassava starch wet on a small scale (Draft CIRAD)

**Means:** Team 3 students worked under the guidance of PhD students in the program of cooperation between two universities

Method of determination of amidion and observation ground

**Appraisal:** Determination typical 3 models from the processing of cassava starch wet

Measurement and calculating the quantity of water and waste required in each model

Proposal few methods to increase the quality of starch and starch conservation in paraffin to the cold temperatures

July 2005  
November 2005

### **Consultant**

Centre for Education in English London

**Mission:** Selling service apprenticeship of English in the company

**Means:** Team 10 consultants working under the responsibility of a head of sales  
Expansion method of communicating with customers and clients of persuasion

**Appraisal:** The goal achieved:  
Evolution 15 million dong Viet Nam, equal to € 600 margin turnover  
Creating full potential customers

May 2005  
June 2005

### **Observer (Intern)**

Vietnam National Tobacco Corporation

**Mission:** Observation and learning the process of manufacturing tobacco

**Means:** Team of 10 trainees under the leadership of Agrégé Polytechnic Institute in Hanoi

**Appraisal:** Taking knowledge on the functioning of machines in the workshop of the packaging

## **Diplomas and education**

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Since  
October 2007

### **Institute of Business Management of the University of Burgundy, Dijon, FRANCE**

Master 2 "Management for Food Technologies Industries"

**Area of specialisation:** Management, Production Control, Economics, Finance, Food policies

August 2002  
June 2007

### **Hanoi University of Technology**

Engineer in Food Technology

**Area of specialisation:** Fermentation Technology

March 2002  
December 2006

### **Club Biology and Food Technology (FOBIC)**

Attendance and management of 4 main activities (as vice president of the club)

- 1) Preparation of food products (vignaire cucumber sauce, chili sauce, soy yogurt, green tea and black tea, ..)
- 2) Support Organization lives
- 3) Acceleration of scientific research reserved for food
- 4) Training of communication competence and reflection

**Area of specialisation:** Vice president

June 2006  
December 2006

### **Tam Viet**

Certificate of competence effective communication  
Certificate of competence presentation and persuasion  
Attestation creation thought  
Certificate of organisation time and myself  
Attestation organizational tasks (To do list)

September 2005  
September 2005

### **International Organisation of Good Templars (I.O.G.T)**

Participation courses and games requiring the creation of ideas and teamwork in an efficient manner

**Area of specialisation:** Teamwork

September 1999  
May 2002

**Lycée Chu Van An, Hanoi, VietNam**

Bachelor General

**Area of specialisation:** General

## Computing skills

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### Software

- 1) Microsoft Office: Word, Excel, Visio, Photoshop, Power-point.
- 2) Project management: MS Project, GanttProjet, Planilog, ProjetEngine.
- 3) Figure: Photoshop, 3D Carnival, Sketchup
- 4) Application: Internet, PowerDVD, Nero and Windows environment

### Languages

Pascal

### Additional information

Tool imprint: Endnote

## Language skills

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### Chinese

**Speaking competence:** Basic level, **Written competence:** Basic level

### French

**Speaking competence:** Fluent, **Written competence:** Fluent

### English

**Speaking competence:** Intermediate, **Written competence:** Fluent

## Various

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### Pedagogy and reading

May - Setember 2006 : Working with Msc in preparation of schoolbook which describes the processus of fabrication of beer, fruit and cafe.

October 2005: Translate the textbook of fabrication of meet into english

### Music

I like to music since my child (play guitar, danse, sing..). It makes me more happy and more funny after working and studying. I can works more effectively. Moreover, many relation close are built and kept in my life.