

*This CV is anonymous for security purposes - In order to obtain access to this candidate, you must be an identified business*

## Marketing or Import/export assistant

I have just got my bachelor's degree in LEA, a French university language course with emphasis on business and management and I am currently looking for a job in Dublin.

I am very willing to work and to know more about the methods in an international context, and to broaden my knowledge of international business, my analytic ability, but also my language skills.

## Work experience

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July 2010  
October 2010

### **Trainee in telemarketing and saleswoman**

**Mission:** Contacting businesses to expand the company's activity on a national scale.  
In charge of a shop of the group: giving information to customers, doing the till, tidying the shop.

July 2009  
August 2009

### **Assistant in a bank's company department**

**Mission:** Various banking transactions, filing.

April 2009  
April 2009

### **Trainee in Human Resources**

Energio

**Mission:** Survey on employees' working conditions, and on their carbon consumption to go to work.

August 2008  
August 2008

### **Assistant in a bank's company department**

Banque de France

**Mission:** Balance sheet processing, filing, creation of a company telephone book.

July 2008  
August 2008

### **Seasonal worker, Team leader**

Limagrain Verneuil Holding

**Mission:** Maize self-fertilization, in charge of a team, checking the team's work quality.

## Diplomas and education

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September 2009  
May 2010

### **Université Stendhal, Grenoble 3 (France)**

Third year of LEA (university language course with emphasis on business and management):

- English and Spanish translation
- English and Spanish professional practise
- British, American, Spanish, and Latin-American civilizations
- International Policy
- Economy
- Marketing: case studies
- Accountancy: Company administration and computing

**Area of specialisation:** International Trade

September 2007  
May 2009

### **Université François Rabelais, Tours (France)**

First and Second year of LEA (university language course with emphasis on business and management):

- English and Spanish translation
- English and Spanish oral translation
- English and Spanish grammar
- English and Spanish oral language
- English and Spanish written expression
- British, American, Spanish and Latin-American civilizations
- Communication
- Accountancy
- Law
- Economy
- Computing
- Creation of the observatory of companies' total achievement in Touraine with the IAE (Business school) of Tours (audit to companies)

**Area of specialisation:** International Trade

## **Computing skills**

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### **Software**

Good command in Office softwares: Word, Excel, PowerPoint.  
Good command in Internet Explorer, Mozilla Firefox.

## **Language skills**

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### **English**

**Speaking competence:** Intermediate, **Written competence:** Intermediate

### **Spanish**

**Speaking competence:** Fluent, **Written competence:** Fluent

### **French**

**Speaking competence:** Native speaker, **Written competence:** Native speaker

### **Russian**

**Speaking competence:** Basic level, **Written competence:** Basic level

## Various

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### Driver's licence

French driver's licence (B)